



Wanneroo Basketball Association Inc.

ABN 86 371 367 364

AIN A08200142

Coach Appointment Policy

Updated: September 2022

Coach Appointment Policy

OVERVIEW

This policy outlines the process and criteria required to appoint representative coaches at the WBA. The WBA will strictly adhere to this policy to select all WABL and State Championship Coaches.

1. Head Coach Appointment

1.1. Coaches will not be appointed until the following criteria has been met:

- 1.1.1. Submitting an official application
- 1.1.2. Receiving approval by the WBA Selection Panel
- 1.1.3. Submitting a valid Working with Children Check (if required)
- 1.1.4. Agreeing to the terms of coaching WABL basketball at WBA.

1.2. Following trials, the Player & Coach Development Manager (PCDM) will email coaches privately to inform them of the team they've been selected to coach for State Champs.

1.3. Coaches will have 48 hours to accept this position by responding to the email stating they accept and agree to terms of coaching WABL at WBA.

1.3.1. Terms include:

- 1.3.1.1. All coaches to deliver the WBA Curriculum and Coaches Handbook as prescribed and will run the offensive and defensive schemes within the Wolves WABL Playbook and Coaches Handbook.
- 1.3.1.2. Adhere to the WBA and BWA Coaches Code of Conduct.
- 1.3.1.3. Adhere to all other policies and procedures as prescribed by the WBA.

1.4. Following the coach's acceptance of the position offered, and after teams are announced, coaches will receive an email with player contact information and information needed for an introduction email to be sent to selected players.

1.5. Coaches will be required to send an introduction email to their team and provide the upcoming schedule for trainings prior to the first session.

2. Assistant Coach Appointment for State Champs

2.1. Assistant Coaches will not be appointed until the following criteria has been met:

- 2.1.1. Submitting an official application
- 2.1.2. Receive approval by the WBA Selection Panel
- 2.1.3. Submitting a valid Working with Children Check (if required)
- 2.1.4. Agreeing to the terms of coaching WABL basketball at WBA.

2.2. For State Champs Assistant Coaches are not assigned to a specific team. They are expected to Assistant Coach any/all teams within their age group.

- 2.3. Head Coaches are not permitted to approach people to be an Assistant Coach from outside the pool of candidates.
 - 2.3.1. If Head Coaches are approached by a parent or other interested Assistant Coach from outside the pool of candidates, they must direct that person to the WBA to fill out an application and submit their WWC.
 - 2.3.2. Only after the potential Assistant Coach applies the WBA will consider their appointment. Head Coaches do not appoint Assistant Coaches, the WBA does.
- 2.4. No Coach will be allowed to coach in trainings or games in any capacity without WBA approval.

3. Assistant Coach Appointment for WABL

- 3.1. Assistant Coaches will not be appointed until the following criteria has been met:
 - 3.1.1. Submitting an official application
 - 3.1.2. Receive approval by the WBA Selection Panel
 - 3.1.3. Submitting a valid Working with Children Check (if required)
 - 3.1.4. Agreeing to the terms of coaching WABL basketball at WBA.
- 3.2. For WABL, assistant coaches will be given specific placements. The Player & Coach Development Manager will email WABL Head Coaches with an Assistant Coach nomination for their team.
- 3.3. Head Coaches will be required to deny or accept that nomination.
- 3.4. If accepted, the Player & Coach Development Manager will email the Assistant Coach an acceptance letter.
- 3.5. If the Head Coach declines the club's nomination, the WBA and the Head Coach will discuss other options for the vacant position.
 - 3.5.1. In the event a Head Coach declines the recommendation of an Assistant Coach from the WBA, the Head Coach will be required to provide feedback to the Player & Coach Development Manager as to the reason the Assistant Coach recommendation was declined.
- 3.6. Head coaches cannot appoint Assistant Coaches without WBA approval.
- 3.7. Assistant Coaches must officially apply to coach WABL for the WBA.
 - 3.7.1. Failure to apply will remove them from consideration for a position.

4. Assistant Coach Acceptance Policy

- 4.1. Prior to accepting an Assistant Coach position, Assistant Coaches must agree to the terms of coaching WABL at WBA.
 - 4.1.1. Terms include:
 - 4.1.1.1. All coaches to deliver the WBA Curriculum and Coaches Handbook as prescribed and will run the offensive and defensive schemes within the Wolves WABL Playbook and Coaches Handbook.
 - 4.1.1.2. Adhere to the WBA and BWA Coaches Code of Conduct.
 - 4.1.1.3. Adhere to all other policies and procedures as prescribed by the WBA.
- 4.2. Assistant Coaches are required to respond to the acceptance email from the PCDM confirming their agreement to the position and the WBA terms of coaching.

5. Coach Accreditation

- 5.1. All coaches (Head and Assistant) must adhere to the following guidelines in relation to coach accreditation:
 - 5.1.1. Currently hold a minimum Association level (Level 1) accreditation or;
 - 5.1.1.1. Be working towards achieving Association (Level 1) accreditation prior to the commencement of the WABL season.
- 5.2. Coaches must submit proof of accreditation to the WBA upon request.